***IBCC***

***Meeting Minutes***

May 9, 2017

**Call to order**

Charles Moniotte called to order the regular meeting of the Industry Based Certification Committee at **9:39 am** on May 9, 2017 at 1001 N. 23rd Street, Baton Rouge, Louisiana 70802 in the LWC Large Executive Conference Room.

**Roll call**

Kellie Taylor-White conducted a roll call. The following persons were present: Eight present, quorum was met.

|  |  |  |  |
| --- | --- | --- | --- |
| **X** | **Member** | **X** | **Designee** |
|[ ]  Executive Director Ava Dejoie |[x]  Kenneth Burrell |
|[x]  Charles Moniotte |[ ]   |
|[x]  Dr. Lisa Vosper |[ ]   |
|[ ]  Lisa French |[ ]   |
|[ ]  Rep. Pat Smith |[ ]   |
|[ ]  Louis Reine |[ ]   |
|[x]  Keith Brand |[ ]   |
|[ ]  Mike Palomone |[ ]   |
|[ ]  Gayle Flowers |[ ]   |
|[x]  Janice Sneed |[ ]   |
|[ ]  Rhett Covington |[ ]   |
|[x]  Susie Schowen |[ ]   |
|[x]  Patricia “Trish” Felder |[ ]   |
|[ ]   |[ ]  David Helveston |
|[ ]   |[ ]  Paul Carlsen |
|[ ]   |[ ]  Ken Bradford |

**Approval of minutes from last meeting**

**Deferred approval of last meeting minutes until they can be recovered. Will present at next meeting.**

Charles Moniotte …

**Comments – WIC Chairman: Made clear that one vote is valid per agency. IBCC is a great committee. Introduced agenda.**

**New business**

1. Presentation and Consideration: Logistics IBC(s)
2. **Logistics Operations Level 1**

|  |  |
| --- | --- |
| **Motion** | **By Dr. Lisa Vosper to Deferred action on proposal pending reconsideration of application at a future meeting.** |
| **Second** | **By Janice Sneed** |
| **Yea** | **Nay** | **Ab** | **Member** |
|[x] [ ] [ ]  Executive Director Ava Dejoie/**Kenneth Burrell** |
|[x] [ ] [ ]  Charles Moniotte |
|[x] [ ] [ ]  Dr. Lisa Vosper |
|[x] [ ] [ ]  Lisa French |
|[x] [ ] [ ]  Keith Brand |
|[x] [ ] [ ]  Janice Sneed |
|[x] [ ] [ ]  Susie Schowen |
|[x] [ ] [ ]  Trish Felder |

**Comments**: **Members stated the application was incomplete and requested all required information in the application packet be submitted.**

**Options for voting**:

**Deferred action on proposal pending reconsideration of application at a future meeting.**

1st Motion: **Lisa Vosper** Abstentions??: Yes [ ]  None[x]

 2nd Motion: **Janice Snead** Opposition??: Yes [ ]  None[x]

 Approved: Yes [x]  None[ ]

Unanimous vote

Public Comment: none

1. **Logistics Operations Level 2**

|  |  |
| --- | --- |
| **Motion** | **By Susie Schowen to Deferred action on proposal pending reconsideration of application at a future meeting.** |
| **Second** | **By Dr. Lisa Vosper** |
| **Yea** | **Nay** | **Ab** | **Member** |
|[x] [ ] [ ]  Executive Director Ava Dejoie/**Kenneth Burrell** |
|[x] [ ] [ ]  Charles Moniotte |
|[x] [ ] [ ]  Dr. Lisa Vosper |
|[x] [ ] [ ]  Lisa French |
|[x] [ ] [ ]  Keith Brand |
|[x] [ ] [ ]  Janice Sneed |
|[x] [ ] [ ]  Susie Schowen |
|[x] [ ] [ ]  Trish Felder |

**Comments**: **Members stated the application was incomplete and requested all required information in the application packet be submitted.**

**Options for voting**:

**Deferred action on proposal pending reconsideration of application at a future meeting.**

1st Motion: **Susie Schowen** Abstentions?: Yes [ ]  None[x]

 2nd Motion: **Dr. Lisa Vosper** Opposition?: Yes [ ]  None[x]

 Approved: Yes [x]  None[ ]

Unanimous vote

Public Comment: **none**

1. Presentation and Consideration:C-Tech IBC – **Not in attendance.**

|  |  |
| --- | --- |
| **Motion** | **By Susie Schowen to Deferred action on proposal pending reconsideration of application at a future meeting and after someone from the council has worked with them on their application.** |
| **Second** | **By Keith Brand** |
| **Yea** | **Nay** | **Ab** | **Member** |
|[x] [ ] [ ]  Executive Director Ava Dejoie/**Kenneth Burrell** |
|[x] [ ] [ ]  Charles Moniotte |
|[x] [ ] [ ]  Dr. Lisa Vosper |
|[x] [ ] [ ]  Lisa French |
|[x] [ ] [ ]  Keith Brand |
|[x] [ ] [ ]  Janice Sneed |
|[x] [ ] [ ]  Susie Schowen |
|[x] [ ] [ ]  Trish Felder |

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**Comments**: C-Tech was not in attendance. Susie Schowen had questions about the hours of training and the application. Susie Schowen also questioned the preferential hiring and wage premium.

**Options for voting**:

**Deferred action on proposal pending reconsideration of application at a future meeting and after someone from the council has worked with them on their application.**

1st Motion: **Susie Schowen** Abstention: Yes [ ]  No[x]

 2nd Motion: **Keith Brand** Opposition?: Yes [ ]  No[x]

 Approved: Yes [x]  No[ ]

Unanimous vote

Public Comment: none

1. Statewide Focus List
* Lisa French distributed two documents to attending board members and discussed the IBC data regarding 2016 (See Attached)
* Board members agreed to have a “Working Day” to review focus list of credentials
* Charles would like the data within the next 30 days (from Lisa French)
1. Other Business
* Board members discussed creating an application completion checklist to be used by WIC Director when vetting IBCC applications before she decides they are to be put on meeting agenda.
* It was also suggested that the application be reviewed to sure up the application process.

**Public Comments:** None

**Adjournment**

Charles Moniotte adjourned the meeting at 11:35 am.

Minutes submitted by: **Jawanda J. Givens**

Minutes approved by: Unanimous vote of IBCC 6/12/17